

MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING MBA PROGRAMME TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR WELL BEFORE THE ADMISSION PROCESS.

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."

I. Name of the Institution

Institute of Foreign Trade and Management (IFTM)

❖ Address including telephone, Fax, e-mail

IFTM, Lodhipur Rajput, Delhi Road Moradabad

Telephone: 0591-2360817, Fax: 0591-2360818

E-mail: directoriftm@hotmail.com

II. Name & Address of the Director

Dr. R.M. Dubey

IFTM, Lodhipur Rajput, Delhi Road Moradabad

Telephone: 0591-2360817, Fax: 0591-2360818

E-mail: directoriftm@hotmail.com

III. Governance

❖ Members of the Board and their brief background.

S.No		Name	Qualification/ Occupation	Official Address
1	Chairman	Sri Rajeev Kothiwal	B.Sc. Exporter	Jt. President Hindu Educational Society Moradabad
2	Vice Chairman	Sri Shankar Saran Kothiwal	M.A. Exporter	President Hindu Educational Society Moradabad
3 to 5	Member to be nominated by the Registered Society/ Trust	Sri Amit Kothiwal Sri Deepak Kothiwal Dr. Shama Agarwal	M.Sc. Businessman B.Sc. Exporter M.A., Ph.D. Educationist	Secretary Hindu Educational Society Moradabad Member Hindu Educational Society Moradabad Member Hindu Educational Society Moradabad
6	A reputed Industrialist	Sri Sunil Kothiwal	B.Sc. Industrialist	M/s Saran Impex, Civil Lines, Moradabad
7	An eminent Technologist	Prof. S.K. Srivastava	Ph.D. Teaching and Research	Emeritus Professor Department of Electronics Engg. I.T., B.H.U., Varanasi
8	An educationist/ Administrator	Sri. R.S. Kaushik	M.A. Educationist	Ex M.P. (Rajya Sabha), Avantika, Basti Gajraula, Distt. J.P. Nagar
9	A parent of the Male/ Female student to be nominated by Chairman BOG as rotation of one year	Sri. Chandra Prakash Sharma	M.A., L.L.B. Service	D-15/5, Man Mandir, Varanasi
10	One HOD/ Dean/ Teacher of the Institute on rotation of one year to be nominated by Board	Prof. A. K. Wahi	M.Pharm, Ph.D. Teaching and Research	Department of Pharmacy, IFTM, Moradabad
11	One nominee of AICTE Regional Council Ministry of Education, Govt. of India.	Regional Officer, Kanpur Office	Administrator	Northern Regional Office, AICTE, 1A, Laxman Bagh, Nawabganj, Kanpur
12	Nominee of the UP. Technical University	Dr. S.K. Singh	Ph.D. Teaching and Research	Faculty of Management Studies, B.H.U., Varanasi
13	Nominee of the State Government	Director of Technical Education	Administrator	Directorate of technical Education, Kanpur
14	Director/ Principal of the Institute (Member Secretary)	Dr. R.M. Dubey	Ph.D. Administrator	IFTM, Lodhipur Rajput, Moradabad

❖ **Members of Academic Advisory Body.**

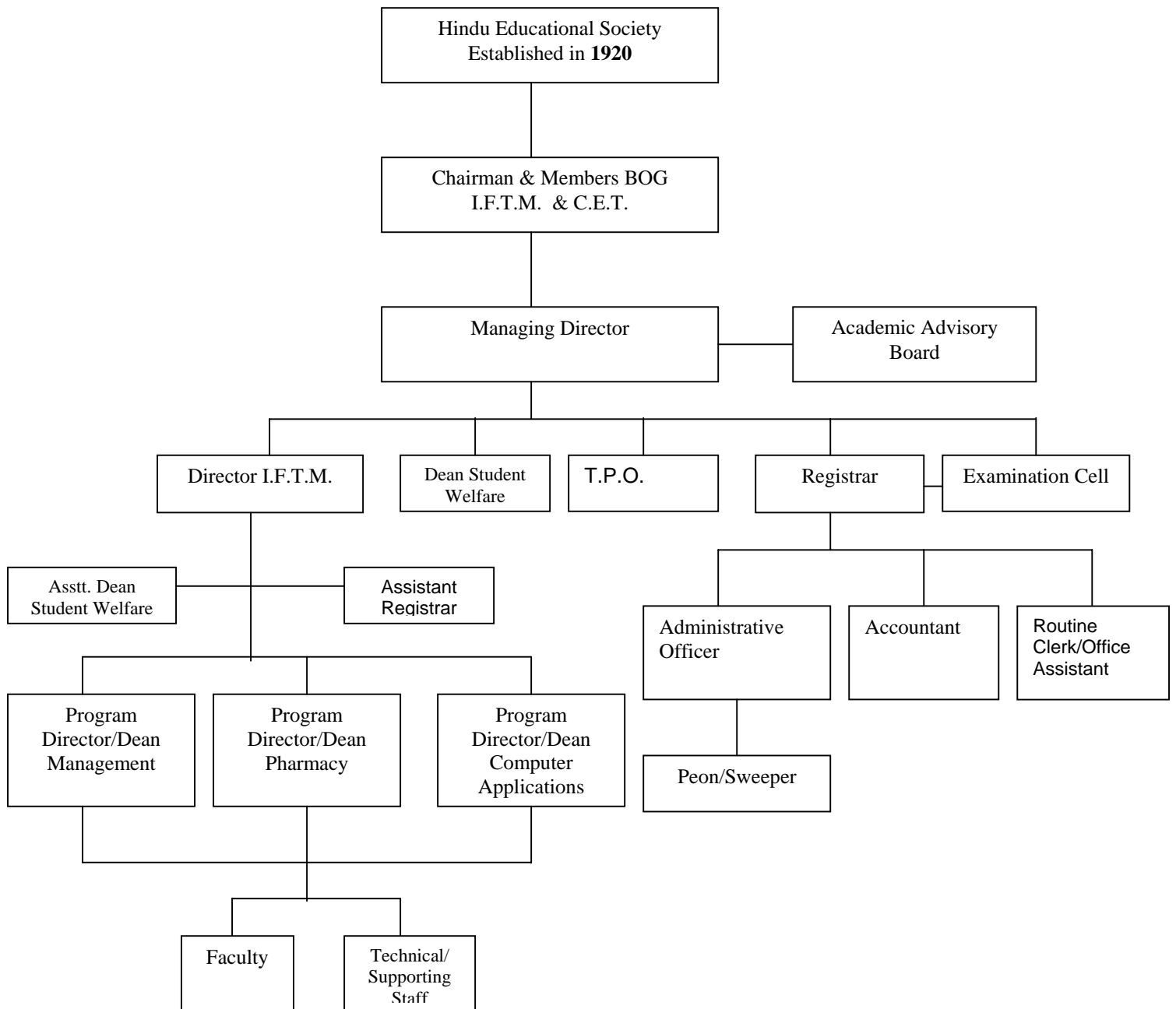
Prof. G. C. Agarwal Ex Pro Vice Chancellor University of Allahabad.	Dr. Shekhar Verma Associate Professor Indian Institute of Information Technology and Management (I.I.I.T.M.) Gwalior
Prof. A.R. Tripathi Faculty of Management Studies Banaras Hindu University, Varanasi	Shri S.S. Bedi Head Department of Computer Science and IT M.J.P. Rohilkhand University, Bareilly
Dr. Rajveer Chaudhary Vice President Kajaria Ceramic Ltd. 90 Km. Stone, Bhiwari, Alwar Road, Gailpur P.O. Pakwara Dist. Alwar, Rajasthan	Prof. S. K. Srivastava Emeritus Professor, Department of Electronics Engineering I.T., B.H.U, Varanasi
Shri Ramesh Singh Vice President (HR) Insilco Ltd. Gajraula, Dist. J.P. Nagar	Prof. S.N. Mishra Department of Mechanical Engineering Kamla Nehru Institute of Technology Sitapur
Prof. R.K. Khar Professor and Dean, Faculty of Pharmacy, Jamia Hamdard University, New Delhi.	Prof. R. K. Jha Emeritus Professor Department of Electronics Engineering I.T., B.H.U., Varanasi
Prof. R.L. Khosa Department of Pharmaceutics, I.T., B.H.U., Varanasi.	Prof. A.K. Tripathi Head Department of Biotechnology D.D.U. University Gorakhpur
Prof. P.V. Sharma Deptt. of Pharmaceutics, I.T., B.H.U., Varanasi.	Prof. J.N. Dubey Department of Mechanical Engineering I.T., B.H.U., Varanasi
Dr. M.R. Warsi Chairman, Department of Computer Engineering A.M.U, Aligarh.	Prof. Uttam Patti Associate Professor, Center of Bio-Technology J.N.U., New Delhi.

❖ **Frequency of the Board Meetings and Academic Advisory Body.**
Atleast twice during a session.

Organisational chart and processes

Institute of Foreign Trade and Management IFTM Campus, Moradabad

ORGANIZATIONAL CHART



❖ **Nature and Extent of involvement of faculty and students in academic affairs/ improvements.**

All the members are involved collectively with the students to develop their personality and communication skills and also to motivate them to be serious about their studies. Students are also cooperative and they stay in the department throughout the day and night during the seminar as well as placement activities. Students and faculty are involved in the assessment of each other and also share in the industry visit and other sports and cultural activities.

IV. Programmes

❖ **Name of the Programmes (Full Time) approved by the AICTE.**

MBA

❖ **Name of the Programmes (Part Time) approved by the AICTE.**

NIL

❖ **Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus.**

NIL

❖ **For each Programme the following details are to be given:**

- Name **MBA**
- Number of seats **120**
- Duration **2 Years**
- Cut off mark for admission during the last 2 years. **50%**
- Fee **Rs. 80000 p.a.**
- Placement Facilities **placement cell with placement officer available**
- Campus placement in last two years with minimum salary, maximum salary and average salary.

Year	Total no. of students passed out (last 2 years)	Total no. of students placed through placement cell (last 2 years)	Minimum salary	Maximum salary	Average salary
2005-06	86	43	10000 p.m.	20000 p.m.	15000 p.m.
2006-07	109	85	12000 p.m.	21000 p.m.	16500 p.m.

- ❖ **Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval.**

NOT APPLICABLE

Details of the Foreign Institution/University:

- Name of the University / Institution
- Address
- Website
- Is the Institution / University Accredited in its Home Country
- Ranking of the Institution / University in the Home Country
- Whether the degree offered is equivalent to an Indian degree?
If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefits of collaboration.

- ❖ **For each Collaborative / affiliated Programme give the following:**

NOT APPLICABLE

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last two years with minimum salary, maximum salary and average salary

- ❖ **Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic / Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May 2005.**

NOT APPLICABLE

V. FACULTY

- ❖ **Number of faculty members:**

- Permanent faculty 24
- Visiting faculty NIL
- Adjunct faculty NIL
- Guest faculty NIL

❖ **Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.**

S. No.	Name	Qualification	Experience	Age	Duration of employment (IFTM)
1.	Dr. R.M. Dubey	M.A., Ph.D. (Economics)	41y	62	10y
2.	Dr. P.G. Mehrotra	M.Com, Ph.D.	40y	70	10y
3.	Dr. S. Awasthi	M.Sc. MBA, NET, Ph.D.	9y	37	9y
4.	Dr. Manjula Jain	M.A. MBA, NET, Ph.D.	9y	32	9y
5.	Dr. Nisha Agarwal	M.Sc. MBA (HR), Ph.D.	10y	38	7y
6.	Mr. Anuj Srivastava	MBA (Mktg)	7y	31	7y
7.	Mr. S.K. Singh	MA, MBA	16y	41	1y
8.	Dr. Nikhil Rastogi	M.Sc., MBA, Ph.D.	10	32	9m
9.	Mr. Mayank Dubey	MBA (Fin)	8y	31	2m
10.	Ms. Ashima Singh	MBA (Mktg)	5y	30	5y
11.	Mr. Prashant Singhal	MBA (Mktg)	4y	30	4y
12.	Ms. Somya Goel	MBA (Fin), NET	3y	26	3y
13.	Mr. T.P. Singh	MBA (Fin)	3y	24	3y
14.	Ms. Chetna Mahaur	MBA (Fin, HR)	4y	25	2y
15.	Ms. Madhulika Gupta	MBA (Mktg)	2y	26	2y
16.	Ms. Manu Sharma	MBA, NET	2y	24	2y
17.	Ms. Megha Rastogi	MBA (Mktg)	1y	24	9m
18.	Ms. Vagisha Shukla	MBA	2y	24	9m
19.	Ms. Megha Mendiratta	MBA	1y	24	9m
20.	Mr. Parikshit Joshi	MBA	1y	26	9m
21.	Mr. Sanjeev Kumar Singh	MBA (Mktg)	3y	26	9m
22.	Mr. Viksit Tripathi	MBA (Mktg)	1y	26	8m
23.	Ms. Pujya Upadhyay	MBA	1y	26	4m
24.	Ms. Indu Joshi	MBA (Mktg)	1y	24	2m

❖ **Number of faculty employed and left during the last two years**

Years	Joined	Left
2005-06	06	04
2006-07	06	06

❖ **Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned.**

Name: Dr. R. M. Dubey

Date of Birth: 01.01.1946

Academic qualifications (with field of specialization):

M.A., Ph.D. (Economics)

Published 50 papers supervised 35 Ph.D., written 5 text books and attended more 20 national and 10 international conferences.

Details of Experience (Academic / Industrial):

Taught U.G. and P.G. Classes since 1966 to 1998 as Lecturer, Reader and Head of PG Department. Working as Director of IFTM since 1998.

Date of the appointment in the present institution: 01.08.1998

❖ **Whether student assessment of faculty is in force.** Yes

VI. FEE

❖ **Details of fee, as approved by State Fee Committee, for the Institution.**

Fee Structure of MBA Course as per norms of U.P. Govt.

Annual Fee Rs. 80000 p.a.

Total fee for Hostellers: Rs. 128100 p.a.

Total fee for day scholar: Rs. 98100 p.a.

❖ **Time schedule for payment of fee for the entire programme.**

Semester wise

❖ **Fee waivers granted with amount and name of students.
2007-08**

MBA	S.No.	Name of student	Amount (in Rs.)
II Year	1	Amit Gupta	7000
	2	Chaudhary Nitin Singh	7000
	3	Deshpal Singh Chauhan	7000
	4	Gaurav Vishnoi	5000
	5	Gopesh Kumar Singh	28000
	6	Himanshu Dhariwal	9000
	7	Kuldeep Kumar	14000
	8	Mohd. Sharif	7000
	9	Mukesh Vardhan	7000
	10	Neha Saxena	9500
	11	Nitin Saxena	7000
	12	Om Shant Pandey	3000
	13	Pankhuri Mittal	7000
	14	Rahul Kumar	7000
	15	Ruby Chaudhary	4000
	16	Shikha Sindhu	7000
	17	Shweta Gupta	3500
	18	Surya Vardhan	7000
	19	Varun Kumar	7000
	20	Shilpi Agarwal	24500
I Year	1	Ankit Kumar	3500
	2	Sandeep Kumar Verma	14600
	3	Sonal Agarwal	38600
	4	Gargi Verma	31600

❖ **Number of scholarships offered by the institute with the name of students, duration and amount.**

NIL

❖ **Criteria for fee waivers/scholarships.**

- Fee waivers granted on the basis of their economic conditions.
- Scholarships offered on the basis of merit in university examinations.

❖ **Estimated cost of Boarding and Lodging in Hostels.**

Rs. 35,000/- P.A.

VII. ADMISSION

❖ **Number of seats sanctioned with the year of approval.**

2005-06	2006-07	2007-08
120	120	120

- ❖ **Number of students admitted under various categories each year in the last two years.**

Years	SC	ST	OBC	GEN	TOTAL
2006-07	15	-	24	81	120
2007-08	14	-	30	75	119

- ❖ **Number of applications received during last two years.**
Admission through UPSEE

VIII. ADMISSION PROCEDURE

- ❖ **Mention the admission test being followed, name and address of the Test Agency and its URL (website).**

UPSEE (Uttar Pradesh State Entrance Exam)
U.P. Technical University,
IET Campus, Sitapur Road, Lucknow
www.uptu.nic.in

- ❖ **Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests / University tests).**

UPSEE, Uttar Pradesh Technical University, Lucknow conducted tests.

- ❖ **Calendar: State conducted tests**

As per guidelines by UPSEE.

- Last date for request for applications.
- Last date for submission of application
- Dates for Group Discussion (GD) / Interviews
- Dates for announcing final results
- Release of admission list (main list and waiting list should be announced on the same day)
- Date for acceptance by the candidate (time given should in no case be less than 15 days)
- Last date for closing of admission.
- Starting of the Academic session.
- The waiting list should be activated only on the expiry of date of main list
- The policy of refund of the fee, in case of withdrawal, should be clearly notified.

IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

As per guidelines by UPSEE.

- ❖ Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.
- ❖ Mention the minimum level of acceptance, if any, for any criteria.
- ❖ Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/ Interview
- ❖ Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD / Interview.
- ❖ Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.

Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution.

The Website must be dynamically updated with regard to X –XIII.

X. APPLICATION FORM

- ❖ Downloadable application form, with online submission possibilities.

XI. LIST OF APPLICANTS

- ❖ List of candidates whose application have been received alongwith percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied alongwith percentage and percentile score for Management quota seats.

XII. CRITERIA FOR GD / PERSONAL INTERVIEW

- ❖ Norms adopted for calling the candidates for Group Discussion /Personal Interview. (It has to be strictly in order of merit.)
- ❖ Attributes for evaluation in GD/Interview.

XIII. RESULTS

- ❖ Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)
- ❖ Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit.
- ❖ List of candidates who have been offered admission in each category.

- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, categorywise.
- ❖ List of the candidates who joined within the date vacancy position in each category before operation of waiting list.

Note: Suppression and/or misrepresentation of information would attract appropriate penal action.